

**Pinellas County School Board****Administration Building**

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Largo, FL 33770

Phone: 727-588-6000

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**Carmela Haley***Principal***East Lake High School's Website**[www.elhsonline.com](http://www.elhsonline.com)*(Provides information about our school's  
outstanding programs)***FOCUS (Parent Connect):**[www.pcsb.org](http://www.pcsb.org)


## Principal's Message

Dear Eagle Families,

The 2018-2019 school year has flown by and we are rapidly approaching summer. Right now, our school's motto is FINISH STRONG! You can play an important part in this effort. We have reached the time of the school year where we are in the midst of testing assessments. We have already completed FSA writing and soon we will administer our FSA reading, End of Course exams (EOCs) and Advanced Placement (AP) tests. The students then will complete the year by taking their final exams. Please visit our website for testing schedules.

Here are some ideas to help your student finish strong!

- Reinforce positive and successful school habits. Attendance, homework, and test preparation, are key factors.
- Review your student's academic progress and attendance in your FOCUS account.
- Encourage your student to take advantage of tutoring opportunities available at the school.
- Help your student create a plan to prepare for final exams.
- Help your student to stay focused. 'Coasting' is a natural, but dangerous tendency.

If your student needs to make up any credits over the summer, or if they are interested in any of our summer bridge math programs, they may attend classes here at East Lake High School. We are also offering an ACT/SAT preparation class for students who wish to increase their ACT/SAT scores. Now is the time to sign up for Summer Bridge! Register and find the latest Summer Bridge information at [www.pcsb.org/summerbridge](http://www.pcsb.org/summerbridge) Parents are responsible for transportation.

Please take a quick moment to check your telephone number and email address in FOCUS as I frequently use email to communicate with families and share important school information.

I am grateful and privileged to be the Principal of East Lake High School and I thank and congratulate everyone for another magnificent year. I am honored to partner with you in providing the best educational experiences possible for your child. On behalf of the entire East Lake High School faculty and staff, I'd like to wish you and your families a fantastic summer.

Thank you and Go EAGLES

Carmela C. Haley, Principal



**Mission Statement:** East Lake High School will develop productive and responsible students who are prepared for post-secondary education, the workforce, and citizenship.



## Meet the Eagle Assistant Principals

Assistant Principal's area of responsibility for the school year:

Dwight Latimore ..... Athletics ..... A - G  
Katherine Csaszar ..... Textbooks ..... H - O  
Shawn Anderson ..... Facility ..... P - Z  
Kris Toscani ..... Curriculum ..... Engineering Students

## Meet Our Department Chairs

Art ..... Ms. E. Iacobucci  
Bus/Technology ..... Mrs. L. Feters  
ESE ..... Mrs. M. Kennedy  
Engineering ..... Mr. R. Masone  
Performing Arts ..... Mr. I. Black  
Guidance ..... Mrs. A. Kopacz  
Language Arts ..... Mrs. J. Anderson  
Mathematics ..... Mrs. E. Hill  
PE/Dr Ed/Health ..... Mrs. L. Fisher  
Science ..... Mrs. C. Lamirand  
Social Studies ..... Mr. A. Kay  
Advanced Studies Program ..... Mrs. H. Wiseman  
Technology ..... Ms. K. Dublino  
World Language ..... Mrs. K. Pope

## Mentors Needed

It doesn't take much time to have an impact on a child's life. Wanted... caring individuals willing to be engaged with students as mentors. Contact Teresa Peterson for details. [Petersonte@pcsb.org](mailto:Petersonte@pcsb.org) or 727-942-5419 Ext 2045.



## Lunch Prices

Breakfast – No charge

Lunch – \$2.50

## Locks, Lockers & Parking Permits

Students may purchase their padlocks and will be allowed to keep them and use them each year until they graduate. When they graduate, they may take the lock with them since they have purchased it. Students must use a lock purchased from the school and they must use the lock only on the locker assigned to them each year during homeroom. The lock may be purchased in student services for \$4.00.

Parking Permits may be purchased for \$5.00 during lunch in the bookkeeping office. The parking form for a permit can be found on the East Lake High School website ([elhsonline.com](http://elhsonline.com)). A car registration, license, proof of insurance and the parking form signed by a parent are required in order to purchase a permit. Students must pay with cash only and preferably the correct change.

## Bullying Definition

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems.

- **An Imbalance of Power:** Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- **Repetition:** Bullying behaviors happen more than once or have the potential to happen more than once.
- **Please visit this resource site:** [www.stopbullying.gov](http://www.stopbullying.gov).

If the form of bullying or harassing was non-physical, please refer to a Guidance Counselor or an Assistant Principal so that they may complete a **Problem Reporting Form**. If incident is physical or witnessed by a staff member the staff member must inform administration and complete an **Incident Reporting Form**. The assistant principal or Guidance Counselor will conduct the investigation. Consequence for student committing offense is determined based on severity of offense referring to Student Code of Conduct and School Board Policy 1.08. Students and parents can report suspected bullying/ harassment by going to:

- <http://bullying.pcsb.org>
- <http://harassment.pcsb.org>

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# 2018-2019 Student Calendar

**May 27, 2019:** Memorial Day holiday – No school for students.

**May 29, 2019:** Last day for all students.

## Report Card Distribution Dates:

**Friday, June 7, 2019** - Final report cards will not be mailed, however students are welcome to stop by the school to get a copy. Grades can also be viewed on FOCUS

## SCHOOL BOARD APPROVED LIST OF SPECIAL OBSERVANCE DAYS

### June 2019

- **Eid-al-Fitr** Wednesday, June 5, 2019 (Observance begins at sunset on Tuesday, June 4 2019)
- **Shavuot** Sunday & Monday, June 9 - 10, 2019 (Observance begins at sunset on Saturday, June 8, 2019)

If there is a day that is not listed on the Board approved observance days which impacts a significant number of students in any specific school; the principal has the discretion not to schedule any testing or major course review in accordance with the needs of his/her building.

# Important Dates



## Graduation

May 23, 2019 at Tropicana Field, 7:15 pm



## School Times

Our school day will begin at 7:20 a.m. and will end at 1:50 p.m. every day of the week.

## Attendance Policy

When a student has been absent from school, he/she must bring in a note with their full name, date of absence(s), daytime telephone number and reason for absence(s) signed by a parent or guardian to Student Services upon their return to receive an excused absence.



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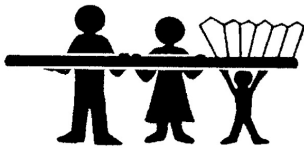


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# Guidance Information

2018-19 School Year

## Meet Our Counselors:

Mrs. Keeley Harris (harriskee@pcsb.org)  
Mrs. Andrea Kopacz (kopacza@pcsb.org)  
Mrs. Irene Pantelis (pantelisi@pcsb.org)  
Mrs. Leah Liguori (liguoril@pcsb.org)

Students with the last names A-G  
Students with the last names H-O  
Students with the last names P-Z  
Students in the Engineering Program

## Parent/Student Guide for Guidance

2018-19 School Year

**Below is information that will help you guide your student throughout his/her year:**

### Graduation Requirements

If you want to double check the requirements your student needs to graduate (including the required standardized tests), please go to the following webpage that can be found on our East Lake High School website under Guidance. You can visit us at [www.elhsonline.com](http://www.elhsonline.com).

### Bright Futures

If your student is trying to earn the Bright Futures Scholarship, volunteer hours need to be submitted to guidance. To ensure hours are entered correctly, your student must make his/her own copy of the hours logged before submitting to guidance. The district paperwork is required for their hours, and counselors need to preapprove their service work before they can begin. This paperwork can be picked up in the front office. To view all other eligibility requirements for the scholarships, please visit <http://www.floridastudentfinancialaid.org/ssfad/bf/>.

### Other Scholarship Opportunities

We have other scholarships given to us from the district, and these are distributed in English classes and can also be found on the East Lake High School website under Guidance. Most of these apply to seniors and sometimes juniors.

### Virtual School

Your student MUST complete one online course before he/she graduates. The student must sign up and request the course he/she wants to take. If the student is taking the course as part of the 7-period day, he/she must have a parent's consent and must leave campus during the assigned course. Students must get signed permission from principal. Instructions for how to enroll in either Pinellas Virtual School or Florida Virtual School can be found at the ELHS front desk or in guidance.

### Parents Contacting Guidance

Since we spend most of our time working with our students and helping with testing, communication through email is best for us. If you would like to have a face to face meeting, please email us directly so that we can set that appointment. We also update information frequently on our school website as well as in the school newsletter.

### Students Contacting Guidance

Students can contact their guidance counselor several ways. We encourage student and counselor communication since this can be very beneficial to their social and professional development. Students may contact us via email, or they can visit us in our offices. The student may also see us during class time ONLY if they have permission from their teacher. In crisis situations, one of us should always be available. We also encourage our students to make appointments with us if their time requires more than a couple minutes.

### Parent/Teacher Conferences

Parents and students can request a conference with a teacher or teachers by either contacting the teacher (emails can be found on FOCUS) or the student's counselor. Conferences can be held by phone or in person and many times email communication can be enough to cover the concern or question. Parents can meet with the teacher one on one, or the parent/teacher can request that a counselor be in attendance.

### College Visits

College visits can be taken four times in the student's high school career. These visits must be documented at least one week prior to the visit. The student must submit a parent note to the administration stating where and when the visit will take place. After the visit, the student must also submit a verification of attendance by providing a letter from the institution on the school's letterhead.

### Transcripts

Students may request transcripts by going to the front office and visiting Mrs. Robison before or after school. Each transcript costs \$1 and must be paid for the transcript to be processed.



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## State Testing

Be prepared for your student to take tests that are required for your child's success in high school. Some of the assessments to be aware of are the FSA Reading and Writing and the EOCS in Biology, Algebra, Geometry, and US History. There will also be a few other tests offered such as the PERT, PSAT, SAT, ACT and the ASVAB.

## Exam Exemptions

Your student may be eligible for exam exemptions each semester if he/she has less than 5 absences (excused and unexcused) in all periods, and if the student has earned As or Bs in the given period he/she wishes to exempt. Some specific classes have exceptions to exemptions. Please have your student consult with his/her teacher or administrator to learn more about this.

## SAT Test Dates

- June 1, 2019 Register by May 3, 2019  
Register at: [www.sat.collegeboard.org/register](http://www.sat.collegeboard.org/register).

## ACT Test Dates

- June 8, 2019 Register by May 3, 2019
  - July 13, 2019 Register by June 14, 2019
- Register at: [www.actstudent.org](http://www.actstudent.org) (use code 101-739 when registering).

**A reminder to register for the SAT and ACT at East Lake High School! We are offering students the opportunity to take the tests at East Lake High School on all national test dates!**

Please visit [www.fsassessments.org](http://www.fsassessments.org) which is an online resource to support our preparation for the Florida Standards Assessments (FSA). The FSA portal is now available for districts, schools, students,

parents and the general public to access information about the new assessments.

## High School Grading System

The high school grading system is as follows:

A	=	90-100%
B	=	80-89%
C	=	70-79%
D	=	60-69%
F	=	0-59%

## Graduation GPA

Students are required to have a 2.0 GPA to graduate from high school.

Juniors should begin making arrangements to take the SAT/ACT at the start of 2nd semester. Please check the dates or website for more information on test dates.

Please be aware that AP testing will take place May 6th – May 17th this year.

Guidance counselors have visited senior classes already to discuss the Bright Futures process. If your student has not yet applied for the Bright Future's Scholarship, this must be done before graduation. Students can apply by going to [www.FloridaStudentFinancialAid.org](http://www.FloridaStudentFinancialAid.org).

Seniors need to make sure that Bright Futures Applications and FAFSA applications are complete and submitted. Also, please make sure to use our web site to view for any appropriate scholarship opportunities. We post all of our scholarship opportunities on our school website and we also have flyers in the guidance office. We always look forward to working with you and with your students.

## Dual Enrollment

East Lake High School offers Dual Enrollment classes through St. Petersburg

College as one of the 7 classes a student can take each semester. Students are given the opportunity to earn college level credit which can transfer to his or her future degree while still in high school. Each course is a semester long and students can earn 3 college credit hours per class. To be eligible to take a Dual Enrollment course, you must first take the Postsecondary Education Readiness Test (PERT). Then depending on their score, they will be placed into the appropriate course.

These are excellent opportunities for high school students that wish to earn college credit while in high school as well as get a head start in his or her college career. If interested please contact your guidance counselor for more information. Make an appointment with your counselor for more information about available courses and registration. We look forward to assisting you in meeting your goals!

## Extended Learning Program after School Tutoring

We have a great opportunity for your son or daughter to recover grades from first semester in a credit recovery program. The Extended Learning Program is after school in the media center. Please have your student report to the media center after school for the credit recovery classes. The ELP time is from 1:45 to 4:30 PM Monday through Thursday. For more information, please contact your child's guidance counselor.

## Transcript Requests

Transcripts may be requested from Jennifer Robison, Records Clerk. The request

*continues on next page*

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# Important Websites

## East Lake High School

[www.elhsonline.com](http://www.elhsonline.com)

## College and Career Planning:

[www.Florida.echoices.com](http://www.Florida.echoices.com)

[www.collegeboard.org](http://www.collegeboard.org) (SAT)

[www.actstudent.org](http://www.actstudent.org) (ACT)

[www.facts.org](http://www.facts.org)

[www.collegecareerlifeplanning.com](http://www.collegecareerlifeplanning.com)

<https://pinellas.futureplans.org>

## Florida Virtual School:

[www.flvs.net](http://www.flvs.net)

## Financial Aid and Scholarships:

[www.fastweb.com](http://www.fastweb.com)

[www.fafsa.gov](http://www.fafsa.gov)

[www.finaid.org](http://www.finaid.org)

[www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net)

[www.pinellaseducation.org](http://www.pinellaseducation.org)

[www.FloridaStudentFinancialAid.org](http://www.FloridaStudentFinancialAid.org)



## Guidance Information continues...

forms are available in the front office. Students must pay \$1.00/cash for each transcript requested. Transcript records are kept at the school for 4 years. Beyond 4 years students must contact Central Records (727-793-2701). All transcript forms for students under the age of 18 must have a parent's signature.

## Clinic Cards

Current health information is vital. Please complete the health information card distributed to students during homeroom at the beginning of school and return it to Student Services immediately. It is very important to return the clinic card, in case of an emergency. This is information we need to contact parents.

## Summer Driver's Education

- Session 1 - (6/3-6/14)
- Session 2 - (6/17-6/28)

7:30 am – 2:00 pm



## Stay Connected With PCS

- **PCS NEWSROOM** – For the latest district news, visit the PCS Newsroom website, [www.pcsb.org](http://www.pcsb.org).
- **WPDS-TV 14** – School Board meetings are held twice monthly during most months and are streamed live at [www.wpds.tv](http://www.wpds.tv). Rebroadcasts are available on Bright House Networks Ch. 614, Knology Ch. 2 and Verizon Ch. 46.
- **TWITTER** – Sign up to follow district news on Twitter at [www.twitter.compcsschools](http://www.twitter.compcsschools).
- **FACEBOOK** – Become a fan on the district's Facebook page where you can receive the latest news and information.
- **PCS PORTAL** – Review your child's grades, participate in education video lessons, and communicate interactively with your child's teacher through this online system. [www.pcsb.org](http://www.pcsb.org).

## Early Dismissal

Notes requesting early dismissal for a student must have the following information written clearly on the note: The student's name, time to be dismissed, reason for the early dismissal and a parent's daytime phone number. All early dismissal notes (including notes for special event days such as homecoming, prom or the day before a holiday) must be turned into Guidance prior to the 7:20 am bell, no exceptions. After the school day starts, parents will be required to come into the school and sign their student out, **telephone and email requests will not be honored.**

## Policy Manual

The manual containing the policies and procedures of the School Board of Pinellas County is kept in the principal's office of East Lake High School. A copy is also on file in the Media Center. The manual is available to all parents, students and citizens. Access to the manual may also be viewed at [www.pcsb.org](http://www.pcsb.org).



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Each student enrolled in Pinellas County Schools will receive a copy of the CODE OF STUDENT CONDUCT. Students and parents should understand and support the rules. Listed below are some highlights for the school year. These acts are not the only acts that may result in discipline (including suspension, reassignment or expulsion). Other acts that are not listed below are covered in the "Code of Student Conduct."

## Code of Conduct Highlights

- A Directory Information Opt-Out form is provided for a parent to use regarding the release of directory information including the release of information to military recruiters and institutes of higher education.
- Dress Code: The dress code is the same for all elementary, middle and high school students and includes the following:
  - All shirts and blouses must cover midriff, back, sides, and all undergarments including bra straps at all times. All shirts, tops, and dresses shall have sleeves and cover the shoulders.
  - Shorts, skirts, divided skirts, dresses, and culottes are allowed. They must be hemmed and be mid-thigh length or longer.
  - Clothing must be appropriate size, with the waist of the garment worn at the student's waist.
  - Clothing not properly buttoned, zipped, fastened, or with inappropriate holes or tears shall not be worn.
  - Clothing and footwear traditionally designed as undergarments or sleepwear shall not be worn as outer garments.
  - Sunglasses may not be worn inside unless a parent provides a doctor's note to the school.
  - Bandanas or sweatbands are not allowed to be visible on school grounds during the regular school hours.
  - Hats or other head coverings may be worn during outside PE activities and may not be worn during any portion of the regular school day without the expressed permission of the principal.
  - If the school has a mandatory school uniform policy, the student must adhere to those requirements.
- Students have the right to attend a school where all ethnic and cultural heritages are welcome and respected. To ensure this environment each secondary school will create a Principal's Multicultural Advisory Committee.
- Bullying is not acceptable behavior and is addressed in our Guidelines to Prevent Sexual Harassment & Prohibition of Harassment.
- A first time drug or alcohol incident will lead to a suspension and possible disciplinary reassignment to an alternative school.
- Students in honors, advanced placement or magnet courses that are expelled or reassigned to an alternative school must be aware that their curriculum will be impacted. While every attempt is made to match schedules, it is rarely possible to replicate every class. Students taking these classes must be aware that when engaging in serious violations of the Code of Student Conduct they are jeopardizing their academic plan and the completion of some classes will be delayed.
- Use of tobacco and nicotine products on school grounds is a violation of the Code of Student Conduct.
- A student in a vehicle in which there is a gun or drugs or alcohol on school board property or at a school activity may be considered to be in possession of that gun, drugs or alcohol if the principal determines, based upon evidence, that the student was aware of the presence of the gun, drugs or alcohol.
- Students with attendance problems will be referred to the school's Child Study Team, which may result in a referral for social work services, truancy court, or involvement of the Office of the State Attorney.
- Teachers shall record zero (0) for an incident of cheating. Note: The use of the word "shall" means that the teacher must record a zero (0).
- Use of tobacco or an e-cigarette on school property or at a school sponsored activity will lead to alternative program – smoker's clinic. A student holding a lit cigarette or an e-cigarette will be presumed to be using tobacco.
- During a disciplinary reassignment, a student may not participate in any school activity or be on any Pinellas County School campus without specific approval of the Director of School Operations. For seniors, this may include participating in their home school graduation ceremonies.
- In order for a stepparent who is not the legal guardian of the child to have information about a student or sign forms related to the student, there must be on file written permission from the parent or legal guardian. This permission must be updated annually.

## Medication

If it is necessary for your child to take medication during school hours, it is the parent's responsibility to complete a medication administration form and supply the medication. All medication is kept in the Student Services/Clinic office and is the student's responsibility to go to student services for the medication. Students are not permitted to carry any medication while at school, with the exception of inhalers and Epi-pens. However, these medications also require paperwork to be completed by the parent and physician. All medication forms are available in Student Services. If you have any questions please contact Wilbur Zayas, School Nurse at [zayasw@pcsb.org](mailto:zayasw@pcsb.org).

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Girls Golf .....	Mr. T. Hogg
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Tennis .....	Mr. J. Bloznalis
Boys Track .....	Mr. B. Taylor
Girls Track .....	Mr. D. Smith
Volleyball .....	Mr. T. Small
Wrestling .....	Mr. J. Marzo



## Cell Phone Policy

At East Lake HS, we place great value on your education. We also recognize that electronic devices (including, but not limited to cell phones, etc.) can be disruptive to the learning environment. For this reason, we adhere to the following policy for the 2018-2019 school year:

1. All devices, including cell phones, tablet PCs, mobile presenters, wireless tablets, digital recorders, beepers, palms, iPods, camera phones, digital cameras or laptops, are not to be used during class unless the teacher authorizes their usage for class-related purposes. During the testing session cell phones/camera phones are to be turned off and stored in a case, book bag, knapsack, or purse, and may not be placed on the table, desktop, or individual's lap. In particular, cell phones are to be turned off and are not to be used during class, except where noted below.
2. Cell phones/camera phones are to be turned off and not used during any testing or examination period.
3. Students may use electronic devices before school, after school, during their lunch break and during passing. Students may not use electronic devices during those times of day that have been set aside for instruction.
4. Students must turn off cell phones and electronic devices before they enter the classroom door regardless of whether the tardy bell has rung (they are no longer in passing time if they have made it to the room).
5. If teachers see a student walk into the room with an electronic device on or out, the teacher confiscate the device. If the student refuses to give up the device, it will be considered defiance/insubordination to a staff member and appropriate disciplinary action will be taken.

## SAC

### Meeting Dates 2018-2019

- 2nd Tuesday of each month at 6:30 pm – Large Conference Room

**ELHS School Advisory Council is looking for new members for 2018-2019 school year.** For more information, please call Teresa Peterson at 727-942-5419, ext. 2045, or email [petersonte@pcsb.org](mailto:petersonte@pcsb.org).

## PTSA

### Members Wanted

**Parents:** Looking for a way to be involved? Consider joining our board. Please contact Karen Fischetti at [Kabee1970@yahoo.com](mailto:Kabee1970@yahoo.com) to join or if you have any questions.



## Address Changes

Planning to move? According to the Code of Student Conduct, if you have moved over the summer or will move during the school year, parents are required to give the school their new address within five days of their move. If the school discovers that you have moved and you have not told them, your child could be considered to be "found out of that school's attendance area." This could mean an immediate change of school for your child and your child could be deemed ineligible for athletics and other school activities. Follow these easy steps to update your address and to keep the district informed.

### Steps to change your child's address during the school year:

1. Click the Student Reservation System button on the home page, and log in with your User ID and password.
2. Click on **Change of Residence Address** link and follow the steps.

**Proof of Residence** requires two of the following items: utility bill for power, water, cable, sewer or land-based telephone (not cellular); rental agreement or lease; closing document; Pinellas County tax statement with homestead exemption. The items must be recent and include the name of the parent/guardian and the home address.